

## CONTRACT FILES

## ORDER FOR SUPPLIES OR SERVICES

1. PAGE 1 OF

2. PROC INSTRUMENT ID NO (PIIN) F33657-97-D-2007 Mark all packages & papers with this number.		3. CALL ORDER NO 0007		4. DATE OF ORDER* 25 SEP 1997		5. REQUISITION PM/PURCHASE REQUEST PROJECT NO. J/reaster/front/2007/0007		6. CERTIFIED FOR NAT DEFENSE UNDER BDC REG 2/DMS REG 1 RA	
7. ISSUED BY ASC/CDS, BLDG 11A 1970 MONAHAN WAY, RM 123 WRIGHT-PATTERSON AFB, OH 45433-7208 BUYER: TOM REASTER, ASC/CDSK				CODE FA8622		8. ADMINISTERED BY DCMAO, DAYTON ATTN: DCMDE-GYOG BUILDING 30 1725 VAN PATTON AVENUE WRIGHT-PATTERSON AIR FORCE BASE, OHIO 45433			
9. CONTRACTOR NAME AND ADDRESS RJO ENTERPRIZES, INC. 4200 COLONEL GLENN HWY, SUITE 600 DAYTON, OH 45431-1663				CODE 6Z006		FACILITY CODE		10. MAIL INVOICES TO	
				MAILING DATES SEP 25 1997		IF "9" FOR MULTIPLE FACILITIES SEE SECT "G"		11. DISCOUNT FOR PROMPT PAYM 1ST N % DAYS 2ND % DAYS 3RD % DAYS	
12a. PURCHASE OFFICE POINT OF CONTACT AWY/A6F/ATS				13. PAYMENT WILL BE MADE BY DFAS-COLUMBUS CENTER DFAS-CO/JNF/NEW DOMINION P.O. BOX 182041 COLUMBUS, OHIO 43218-2041					
12b. RESERVED FOR SERVICE/AGENCY USE									
14. TYPE CONTRACTOR B		15. SECURITY a. CLAS U b. DATE OF DD 254							
16. CONTRACT ADMINISTRATION DATA A. FAST B. CONTRACT C. ABSTRACT D. SPL CONT E. CONT PAY (1) KIND (2) TYPE RECIP ADP PROVISIONS ADMIN 6 9 POINT FUNC LMT				17. RESERVED		18. SVC/AGENCY USE		19. SURV CRIT C	
								20. TOTAL AM \$369,07	
21. APPROPRIATION AND ACCOUNTING DATA A. SCTY CLAS B. ACRN C. APPROPRIATION D. LIMIT SUBHEAD E. SUPPLEMENTAL ACCOUNTING CLASSIFICATION F. CPN RECIPIENT DODAAD G. OBLIGATION AMOUNT H. NON-CLIN/ELIN PAYMENT PROV I. SVC AGENCY USE									
22. DELIVERY/TASK X NON-DOD CONTRACT NUMBER This order is subject to instructions contained on this side of form only and is issued in accordance with and subject to terms and conditions of above numbered contract, or Non-DOD Contract Number. PURCHASE REFERENCE YOUR FURNISH THE FOLLOWING ON TERMS SPECIFIED HEREIN									
*If quantity accepted by the Government is same as quantity ordered, indicated by X mark. If different, enter actual quantity accepted below quantity ordered and encircle.									
23. UNITED STATES OF AMERICA Margaret Garrison BY: NAME OF CONTRACTING/ORDERING OFFICER AND DATE				970917 (YYMMDD)		24. TOTAL			
25. QUANTITY ORDERED HAS BEEN <input type="checkbox"/> INSPECTED <input type="checkbox"/> RECEIVED <input type="checkbox"/> ACCEPTED, AND CONFORMS TO THE CONTRACT EXCEPT AS STATED				26. SHIP NO <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL		27. D.O.VOUCHER NO		28. DIFFERENCES	
DATE SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE				30. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL		31. PAID BY		29. INITIALS	
36. I CERTIFY THIS AMOUNT IS CORRECT AND PROPER FOR PAYMENT								32. AMOUNT VERIFIED O FOR	
SIGNATURE AND TITLE OF CERTIFYING OFFICER								33. CHECK NUMBER	
36. RECEIVED AT		37. RECEIVED BY		38. DATE RECEIVED		39. TOTAL CONTAINERS		40. S/R ACCOUNT NUMBER	
								41. S/R VOUCHER NUM	

3. SECTION F

<u>Item No</u>	<u>Supplies Schedule Data</u>	<u>Delivery Quantity</u>	<u>Schedule Date</u>
0001	SubCLIN Del Sch acrn: AA ship to: U	1	12 MARO
	<u>descriptive data:</u> The period of performance shall be for 12 months after receipt of order.		
0002	CLIN Del Sch acrn: AA ship to: U	1	ASREQ
	<u>descriptive data:</u> Period of performance shall be concurrent with CLIN 0001.		

4. SECTION G

<u>ACRN</u>	<u>Acct Class data</u>	<u>Appropriation/Lmt Subhead/CPN Recip DODAAD Supplemental Accounting Classification</u>	<u>Obligation Amount</u>
AA	ACCOUNT UNCLASSIFIED	5773010 117 3620 10C17A 010850 00000 000000 503000	F03000 \$369,070.00
	<u>pr/mipr data:</u> HYCFOG97721469		
	<u>descriptive data:</u> The fund cite appears as follows on the PR:  5773010 117 3620 10C17A 010850 00000 000000 503000 F03000		

5. SECTION H

a. In accordance with AF FAR Sup 5352.245-9000, Base Support (Jul 1992), base support will be provided by SA-ALC/LCS, Bldg 171 for the following items:

Office space, office furniture, access to computers and office electronic equipment, i.e. fax, printer, reproduction equipment etc.

b. In accordance with Special Contract Requirement 5252-232-9305, "Limitation of Government's Obligation - Time and Materials" the ceiling price of this order for CLINs 0001 and 0002 is \$369,070.00 of which \$369,070.00 is available and obligated. The amount currently funded will support the effort for 12 months after receipt of order.

7. SECTION J

<u>Document</u>	<u>Title and Date</u>	<u>No. of Pages</u>
Atch 1	Statement of Work dated 17 July 1997 Contractor Logistic Support For C-17 System Support Manager	5
Exhibit A	Contract Data Requirements List (CDRL) dated 25 July 1997	4

CONTRACTOR LOGISTICS SUPPORT  
FOR  
C-17 SYSTEM SUPPORT MANAGER  
17 Jul 1997

PREPARED BY  
C17 SSM DIRECTORATE  
C-17 SUPPORT SYSTEMS and ANALYSIS IPT  
KELLY AIR FORCE BASE, TEXAS

STATEMENT OF WORK  
CONTRACTOR LOGISTICS SUPPORT  
FOR  
C-17 SYSTEM SUPPORT MANAGER

17 Jul 97

1.0 PURPOSE

The purpose of this task order is to provide non-personal acquisition logistics professional services, and analyses for the San Antonio Air Logistics Center C-17 System Support Manager (SA-ALC/LC). This support will be performed at the SA-ALC C-17 System Support Manager's (SSM) office and will provide Integrated Logistics Support (ILS) planning and execution efforts in support of the C- 17 Integrated Weapon System Management (IWSM) program.

2.0 SCOPE

The contractor shall provide non-personal services through the conduct of specific acquisition logistics tasks designated in the statement of work. These services shall be performed at SA-ALC. Efforts involve research, analyses, and document preparation to assist the C-17 SSM and the Chief of Logistics in the implementation of IWSM activities in the areas of item management and equipment specialist covering appropriate aspects of design interface, maintenance planning, supply support, technical data, and logistics support analysis. The efforts covered by this task order relate directly to the activities outlined in paragraph 4.0 of the basic Statement of Work (SOW). *NO ENGINEERING SUPPORT WILL BE PROVIDED UNDER THIS TASK ORDER BY THE SUPPORT CONTRACTOR.*

3.0 RESPONSIBILITIES

The C-17 System Support Manager's (SA-ALC/LC) designated representatives are responsible for technical liaison, review, approval, and final acceptance of efforts accomplished under this task order.

#### 4.0 WORK TO BE ACCOMPLISHED

The contractor shall accomplish work in accordance with the paragraphs of this Statement of Work (SOW). The contractor shall be required to gather, interpret, and analyze program data and provide recommendations. The contractor shall possess a working knowledge of the Microsoft office products including Windows, Excel, PowerPoint, Project Manager and Word. The contractor shall update program data and perform planning to facilitate product or process improvements. Work will include assisting with file maintenance within the Recoverable Consumption Item Requirements System and Standardization Cataloging and Provisioning System, data entry analyzing data in the preparation of reports and data evaluation and comparison for the purpose of ensuring data integrity. The contractor shall accomplish tasks to include providing data and logistics analysis support as well as supporting the management of C-17 technical data.

#### 4.1 DESIGN CHANGE NOTICE (DCN) TECHNICAL REVIEW

Possess a knowledge of AF Logistics Support Systems and a thorough understanding of the AF Provisioning Process including technical and cataloging procedures. Must understand the DCN technical review process. Must understand the interfacing required and be able to send and receive data within systems such as: D143, D043, DO35, DO41, DO62 and having knowledge of D220, D155 and GO64 systems and provisioning processes to ensure coordination and integration. This knowledge includes, but not limited to the processes to accomplish initial/changes of the Source, Maintenance, and Recoverability (SMR) codes, Expendability, Recoverability, Repairability Category (ERRC) codes, provisioning factors which consist of Maintenance factors, Overhaul Replacement Percent, Base Condemnation Percent, Depot Condemnation Percent, Not Repaired This Station, Mean Time Between Demand and possess the ability to interpret Engineering Data for Provisioning (EDFP) for the purpose of establishing the range and quantity of support items needed to operate and maintain the system/end article and to identify how these items are to be managed in the Air Force inventory. Must be able to interface with the aircraft prime contractor, SSM personnel and others involved in the review and management cycle.

#### 4.2 RESIDUAL SUPPORT/ITEM MANAGEMENT (RS/IM) REVIEW

Must possess knowledge of commonly applied inventory management principles, procedures, techniques and practices. Knowledge of established supply systems. Must be able to and should have accomplished all phases of RS/IM reviews. Knowledge of acquisition processes, automated records and control systems, material substitution criteria, storage, issue, and disposal processes. Must be able to apply common analytical methods and techniques to resolve procedural inventory management problems and issues. Must be able to interpret, adapt, and apply inventory management guidelines, procurement and funding processes related to inventory management functions including

the accomplishment of inquiries and interrogations. Significant expertise and in-depth knowledge of a broad range of program relationships in the field of inventory management and provisioning. Possess ability and be able to accomplish the specialized inventory management and provisioning methods and techniques to analyze and evaluate the effectiveness and efficiency of inventory management and provisioning programs and/or operations.

#### 4.3 INTERFACES AND MEETINGS

The support contractor shall prepare for and attend provisioning conferences, technical interchange meetings, etc., as required by SA-ALC/LC in support of C-17 Program requirements. The support contractor shall interface as required with the Air Force prime contractor and other personnel designated by the Air Force. The support contractor shall assist with the preparation of meeting agendas, and facilitate schedules. In addition, the contractor shall develop summary information on activities, prepare and track action items, document recommendations related to meetings, reviews and audits. The contractor shall provide minutes for all meetings.

#### 4.4 BRIEFING SUPPORT

The contractor shall provide assistance in the preparation of briefings for presentation to Air Force managers, contractors/subcontractors, and other C-17 Program interfacing personnel. Included shall be the compilation of background information, the placement of information into briefing format, the preparation of talking papers, and providing backup information to Air Force personnel as required.

#### 5.0 DATA /REPORTS AND OTHER DELIVERABLES

The contractor shall deliver Presentation Materials (A0001), Status Report (A0002), Contract Summary Report (A0003) and Technical Report-Study/Services (A004) in accordance with applicable paragraphs of this SOW.

#### 6.0 GENERAL INFORMATION

##### 6.1 WORK LOCATION

Performance of the tasks in this order will require that work be accomplished at SA-ALC/LC, San Antonio Air Logistics Center, Kelly AFB, Texas.

## 6.2 CONTRACTOR RELATIONSHIPS/SUPERVISION

In interaction and dealings with system contractors/subcontractors, the contractor shall perform work for investigation purposes only. The contractor shall not provide direction or otherwise interject himself or herself unilaterally into government/system contractor/subcontractor relationships. The contractor shall not be under the direct supervision of Air Force personnel.

6.2.1 The contractor shall not establish files and/or computer software or systems outside the C-17 SSM offices except those specifically authorized for use in the development or revision of programs approved for development or revision by the C-17 POCs. SSM and SPO files shall be the official source of data and shall not be duplicated. Software shall not be developed for accomplishment of these tasks without written approval from the C-17 Contract Support Manager. Any software purchased or developed shall become the property of the USAF. All files, software and computers shall be maintained in the government work area, unless otherwise directed by the C-17 government representative. This is in no way intended to restrict the contractor in the management actions of his or her internal business. The intent is to provide complete compatibility for purposes of continuity when changing contractors and for efficiency in daily business.




CONTRACT DATA REQUIREMENTS LIST <small>(1 Data Item)</small>						Form Approved OMB No. 0704-0188		
<small>Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503. Please DO NOT RETURN your form to either of these addresses. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. listed in Block E.</small>								
A. CONTRACT LINE ITEM NO.		B. EXHIBIT A		C. CATEGORY: TDP _____ TM _____ OTHER <input checked="" type="checkbox"/>				
D. SYSTEM/ITEM C-17 Support		E. CONTRACT/PR NO. F33657-97-D-2007/0007			F. CONTRACTOR RJO Enterprises, Inc.			
1. DATA ITEM NO. A0001	2. TITLE OF DATA ITEM Presentation Material			3. SUBTITLE				
4. AUTHORITY (Data Acquisition Document No.) DI-ADMN-81373		5. CONTRACT REFERENCE Task order para 4.4			6. REQUIRING OFFICE SA-ALC/LCS			
7. DD 250 REQ LT	8. DIST STATEMENT REQUIRED N/A	10. FREQUENCY Blk 16		12. DATE OF FIRST SUBMISSION Blk 16		14. DISTRIBUTION		
9. APP CODE		11. AS OF DATE N/A		13. DATE OF SUBSEQUENT SUBMISSION Blk 16		a. ADDRESSEE SA-ALC/LCS	b. COPIES	
						Draft	Final	
							Reg	Repro
16. REMARKS a. Block 4: DID is tailored as follows: (1) Delete paras 10.3.b and 10.3.c. (2) Contractors format acceptable. b. Blocks 10, 12 and 13: To be submitted as requested by the Government. c. Viewgraphs, photographs, slides or electronic equivalent is acceptable.						0	1	0
15. TOTAL						0	1	0
G. PREPARED BY Henry Mueller		H. DATE 24 Jul 97		I. APPROVED BY SMB		J. DATE 25 JUL 1997		

17. PRICE GROUP
18. ESTIMATED TOTAL PRICE

CONTRACT DATA REQUIREMENTS LIST <small>(1 Data Item)</small>						Form Approved OMB No. 0704-0188			
<small>Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503. Please DO NOT RETURN your form to either of these addresses. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. listed in Block E.</small>									
A. CONTRACT LINE ITEM NO.		B. EXHIBIT a		C. CATEGORY: TDP _____ TM _____ OTHER <input checked="" type="checkbox"/>					
D. SYSTEM/ITEM c-17 Support		E. CONTRACT/PR NO. F33657-97-D-2007/0007			F. CONTRACTOR RJO Enterprises, Inc.				
1. DATA ITEM NO. A0002	2. TITLE OF DATA ITEM Status Report			3. SUBTITLE					
4. AUTHORITY (Data Acquisition Document No.) DI-MGMT-80368		5. CONTRACT REFERENCE Task order paras 4.4 and 5.0			6. REQUIRING OFFICE SA-ALC/LCS				
7. DD 250 REQ LT	8. DIST STATEMENT REQUIRED N/A	10. FREQUENCY Blk 16		12. DATE OF FIRST SUBMISSION Blk 16		14. DISTRIBUTION			
8. APP CODE		11. AS OF DATE N/A		13. DATE OF SUBSEQUENT SUBMISSION Blk 16		a. ADDRESSEE	b. COPIES		
							Draft	Final	
								Reg	Repro
16. REMARKS a. Block 4: Contractor's format acceptable. b. Block 10: Minutes due 5 working days after conference/meeting. c. Block 12: First submittal due at the end of the first full month after contract order award. d. Block 13: Subsequent submittal due by the 15th of each month after the first submission.						SA-ALC/LCS	0	1	0
						ASC/CDSY	0	1	0
15. TOTAL →						0	2	0	
G. PREPARED BY <i>Henry Mueller</i>		H. DATE 24 Jul 97		I. APPROVED BY <i>[Signature]</i>		J. DATE 25 Jul 97			
DD Form 1423-1, JUN 90 (EG) Previous editions are obsolete. Page ____ of ____									



CONTRACT DATA REQUIREMENTS LIST <small>(1 Data Item)</small>						Form Approved OMB No. 0704-0188		
<small>Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503. Please DO NOT RETURN your form to either of these addresses. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. listed in Block E.</small>								
A. CONTRACT LINE ITEM NO.		B. EXHIBIT A		C. CATEGORY: TDP _____ TM _____ OTHER <input checked="" type="checkbox"/>				
D. SYSTEM/ITEM C-17 Support			E. CONTRACT/PR NO. F33657-97-D-2007/0007		F. CONTRACTOR RJQ Enterprises, Inc.			
1. DATA ITEM NO. A0004	2. TITLE OF DATA ITEM Technical Report - Study/Services				3. SUBTITLE			
4. AUTHORITY (Data Acquisition Document No.) DI-MISC-80508			5. CONTRACT REFERENCE Task order paras 4.1, 4.3, 4.4, 5.0			6. REQUIRING OFFICE SA-ALC/LCS		
7. DD 250 REQ LT	8. DIST STATEMENT REQUIRED N/A	10. FREQUENCY Blk 16		12. DATE OF FIRST SUBMISSION Blk 16		14. DISTRIBUTION		
9. APP CODE		11. AS OF DATE N/A		13. DATE OF SUBSEQUENT SUBMISSION Blk 16		a. ADDRESSEE SA-ALC/LCS	b. COPIES	
16. REMARKS a. Block 4: Contractor's format acceptable. b. Block 10, 12 and 13: Report shall be submitted upon completion of study/report.						Draft	Final	
						Reg	Repro	
						0	1	0
15. TOTAL						0	1	0
G. PREPARED BY Henry Mueller			H. DATE 24 Jul 97		I. APPROVED BY 		J. DATE 25 Jul 97	
DD Form 1423-1, JUN 90 (EG) Previous editions are obsolete. Page ____ of ____ Pages Designed using Perform Pro, May 94								